

HOW TO PREPARE AND PERFORM AT INTERVIEW



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2023

3 TIPS FOR PERFECT PREPERATION



1

DO THE RESEARCH

Sounds obvious but make sure you have looked into everything you can about the company and the panel your are due to meet. The company's website and social media channels should give you a great insight into their culture, ethos, strategic aims, current size and growth plans. Anything you can't find online can be used to formulate questions for the interviewer.

2

COVER ALL BASES

Never assume an interview format will be informal or formal, personality focused or skills, competency or situational based. Regardless of what stage you are at it in the process, an interviewer could adopt multiple styles and focus on a range of areas to fully assess your suitability. What you can control is your preparation. The more examples from your career at your disposal that are relevant to the opportunity, the more relaxed and authentic you will be during the interview. Going in underprepared can create nervousness or give the impression you are not fully interested or engaged in the process.

3

BE ON TIME

Make sure you know exactly where you are going and have planned your route in advance. If meeting at a residential development, it's not always clear where the reception area is located, so give yourself enough time to take a look around and find the meeting point. Good preparation tends to go out the window if you are flustered or running late. If there are legitimate reasons for running behind schedule, make sure you have the contact details of the interviewer in advance to update them.



3 TIPS FOR MAKING THE RIGHT IMPRESSION

1

BE AUTHENTIC

Whilst you will be well prepared and focussed its essential you come across in a natural and authentic way. Remember the interviewer will be making decisions on how you act in the interview, therefore its essential your personality and responses to questions are a true representation of you.

2

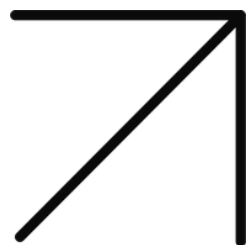
ENGAGE WITH THE INTERVIEWER

The worse type of feedback to receive is "the person didn't seem interested in the business or opportunity." Make sure you listen to what is being said, and be positive in your tone and body language when responding to questions. This creates a better atmosphere and more free flowing interview

3

CONCISE AND SPECIFIC

Answer every question in this manner and you will leave a strong impression. A common mistake is to drag out an answer to the question out of fear that you may have missed an opportunity to showcase your ability in that particular area.



3 TIPS FOR LEAVING A POSITIVE IMPRESSION

1

ASK RELEVANT QUESTIONS

This is a great opportunity to show you have researched the company, the person you are meeting or read the JD thoroughly. All questions should be linked to those 3 things. Avoid "what's the annual leave entitlement" or "what other benefits are there?." Instead delve into why the person you are sat with enjoys the company, the prospects, the access to learning and development etc.

2

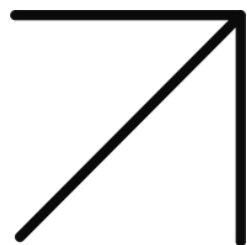
SHOW COMMITMENT

If you feel more positive about the opportunity as the interview draws to a conclusion then verbalise this. Very little harm can be done by emphasising that you've enjoyed the meeting and would like to remain in the process.

3

THE FOLLOW UP

Whether you have applied directly or via a Recruiter make sure you follow up and provide feedback on the opportunity. Even if its not quite right for you its always best to acknowledge that you've enjoyed the meeting and leave a positive impression of yourself. Remember the Residential living markets are growing rapidly and you never know when/where you might meet this person again so leave the right impression.





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